

Bookstore Assistant

Qualifications:

- 18 years or older
- Excellent organizational skills

Essential Physical Activities: Must be able to bend, stoop, squat and lift a minimum of 25 pounds and occasionally move up to 50 pounds.

Responsibilities:

- Keep bookstore neat and in order
- Move items from bookstore storage area to bookstore as needed

Training and Support:

- Volunteer orientation (online)
- Library Policies (online)

Minimum Time Commitment Requested: 2 hours per week for six months

Supervisor: Community Relations and Marketing Coordinator or Branch Manager